



# APPLICATION FOR CREDIT

*\*This top section is filled out by Sales*

NEW CUSTOMER SETUP RECOMM LINE OF CREDIT: \_\_\_\_\_  
 EXISTING CUSTOMER/CUST ID: \_\_\_\_\_ INITIAL ORDER VALUE: \_\_\_\_\_  
 PENDING ORDER:  YES  NO  
 BRANCH LOCATION: \_\_\_\_\_ SALESPERSON NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

## CUSTOMER INFORMATION

CUSTOMER NAME (DBA): \_\_\_\_\_ SUBSIDIARY/DIVISION OF: \_\_\_\_\_  
 BILLING ADDRESS: \_\_\_\_\_  
Street Address / PO Box City State Zip  
 SHIPPING ADDRESS: \_\_\_\_\_  
Street Address / PO Box City State Zip  
 TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
 BUSINESS CLASSIFICATION:  PROPRIETORSHIP  PARTNERSHIP  CORPORATION  GOVERNMENT  OTHER  
 STATE INCORPORATED: \_\_\_\_\_ COUNTY: \_\_\_\_\_ YEAR EST: \_\_\_\_\_ BUSINESS TYPE: \_\_\_\_\_  
 PO REQUIRED FOR ALL ORDERS:  YES  NO EST. MONTHLY PURCHASES: \_\_\_\_\_  
 TAXABLE   
 EXEMPT  Exemption certificate is **Required** upon submission, sales tax will be charged without a valid exemption certification on file.  
 PAID BY INVOICE  STATEMENT  BILLING EMAIL ADDRESS: \_\_\_\_\_  
 ACCTS. PAYABLE CONTACT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

**OWNERS / OFFICERS** - If sole proprietorship or partnership complete entire section below. If a corporation complete Name and Title section.

Home Address, Street, City, Zip

NAME: _____	HOME ADDRESS: _____	SSN/EIN: _____
TITLE: _____	HOME PHONE: _____	DRIVER/ID#: _____
NAME: _____	HOME ADDRESS: _____	SSN/EIN: _____
TITLE: _____	HOME PHONE: _____	DRIVER/ID#: _____

## TRADE REFERENCES

	Name of Business	Account Number	Address	Email	Telephone
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

**BY SUBMITTING THIS APPLICATION YOU AGREE THAT ALL PURCHASES WILL BE GOVERNED BY SELLER'S TERMS & CONDITIONS OF SALE IN EFFECT AT THE TIME OF SALE.** It is agreed that all purchases of products and/or services from Building Controls & Solutions, its affiliates, subsidiaries, trade name entities, and business units (collectively "Seller") are conditioned on and made pursuant to Seller's Terms & Conditions of Sales, which are subject to change from time to time, and are available at [www.building-controls.com](http://www.building-controls.com) and also upon request. Our payment terms are **Net 30** and you could be charged additional fees associated with nonpayment. The undersigned certifies the information above to be correct, that it is submitted for the purpose of obtaining credit, and agrees to send the Seller written notice by certified mail of any changes in ownership form of applicant's business within five days of such changes. Applicant certifies by signing this application, that the business is not insolvent, gives authorization to contact references list above for credit information and agrees that credit information may be given to other trade sources as a normal course of business.

\_\_\_\_\_  
 COMPANY NAME SIGNATURE (PRESIDENT/PARTNER/PROPRIETOR) DATE